

Ecosystem-based Adaptation through South-South Cooperation

(EbA South)

*“Enhancing Capacity, Knowledge and Technology Support
to Build Climate Resilience of Vulnerable Developing Countries”*

EbA South is funded by the Global Environment Facility (GEF), implemented by the United Nations Environment Programme (UN Environment) and executed by the National Development and Reform Commission (NDRC) of China, through the Institute of Geographic Science and Natural Resources Research, Chinese Academy of Sciences (IGSNRR, CAS)

Terms of Reference

Communications Specialist

BACKGROUND

The adverse effects of climate change are being experienced by local communities within a wide range of economic sectors in developing countries across Africa and Asia-Pacific. The overall goal of the GEF-funded project EbA South is to reduce the vulnerability of developing African and Asia-Pacific countries to climate change impacts by providing capacity, knowledge and technology support.

The project comprises three components to be implemented over four years (2013-2017), namely: i) inter-regional coordination and capacity building for developing countries to plan and implement Ecosystem-based Adaptation (EbA); ii) inter-regional online EbA knowledge support; and iii) transfer of EbA technologies to pilot countries. The pilot countries for concrete, on-the-ground EbA interventions are Seychelles, Nepal and Mauritania, representing coastal, mountain and arid/semi-arid ecosystems, respectively.

For more information about the project, please visit: www.ebasouth.org

To meet the project objectives, a Communications Specialist is being hired to support the work under project Component 2. This component will improve public awareness and increase the availability of information on good practices for planning and implementing EbA across a range of countries, ecosystems and economic sectors.

Duty station: UN Environment - International Ecosystem Management Partnership (UNEP-IEMP) c/o Institute of Geographic Sciences and Natural Resources Research, Chinese Academy of Sciences, Beijing, China.

DUTIES AND RESPONSIBILITIES

The incumbent will have the following responsibilities under the supervision of the Project Management Unit (PMU):

- Develop content, graphics and documents for the EbA South web platform.
- Update web content on a weekly basis.
- Monitor relevant developments in EbA on online media platforms.
- Ensure high visibility of the web platform, including marketing of the platform to relevant stakeholders.
- Prepare communication/outreach materials and a range of publications (including editing, proof reading, formatting, working with designers, selecting and formatting pictures).
- Identify and manage other communications support, including production of the documentary film on EbA, as necessary.
- Provide general administrative support.
- Any other task assigned by the PMU/UNEP-IEMP.

REPORTING

The incumbent will report to the PMU and cooperate with other members of the project team.

TIME FRAME

This is a full time consultancy. The initial contract will start as soon as possible and is expected to end by August 2018, with possible extension subject to performance.

REQUIRED SKILLS AND COMPETENCIES

- At least a bachelor's degree in related field and/or equivalent experience/training (e.g. communications, online media management).
- High degree of familiarity with web content management systems or frameworks, in particular Drupal and WordPress.
- Demonstrated relevant work experience in similar duties and related field.
- Ability to work with a high level of accuracy.
- Ability to organize his/her work and follow up on assignments with minimal supervision.
- Strong teamwork and interpersonal skills.
- Fluency in English is essential; knowledge of Chinese is an advantage.

APPLICATION PROCEDURE

Please send your CV and cover letter via email to:

Tatirose Vijitpan, Climate Change Adaptation Specialist: tatirose.vijitpan@unep-iemp.org with subject 'Communications Specialist application'.

Application deadline: **22 August 2017**

The applicants will be contacted only if she or he is shortlisted.

Disclaimer:

- The successful applicant shall not become a staff member of the United Nations or UN Environment, but shall sign a contract with the Institute of Geographic Science and Natural Resources Research, Chinese Academy of Sciences (IGSNRR, CAS) – the executing entity for this project.
- United Nations or UN Environment shall neither be responsible nor liable for any claims which may arise from this contract and IGSNRR shall take full responsibility in this regard.